



# Campus Improvement Team Sign-In Sheet

Meeting Information			
Date	January 16, 2018	Time	3:10 PM-4:00 PM

CIT Members Present		
Name	Signature	Role
Elizabeth Maldonado		Principal
Victor Montes		Assistant Principal
Deanna Bague		Assistant Principal
Evangelina Rogers		Active Learning Leader/Facilitator
Luis Castaneda		Active Learning Leader
Fernando Valdez		Testing Coordinator
Humberto Diaz		Special Ed Coach
April Wilson		Teacher
Pablo Saenz		Teacher
Jose Gallegos		Teacher
Elsa Estrada		Teacher
Leticia Sanchez		Teacher
Steven Mena		AVID Teacher
Daniel Blanco		Department Head
Bradley Moore		Department Head
Claudia Munoz		Department Head
Pablo Saenz		Department Head
Jose Gallegos		Department Head
Bert Cisneros		Staff Member
Edna Ramirez		Parent
Jessie Sustaita		Community Member
Daniel Chavez		Social Worker

Iveth Garduno	Counselor
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# Campus Improvement Team Meeting Agenda

Attendees			
Name		Role	
Elizabeth Maldonado	X	Principal	April Wilson X Science Teacher
Victor Montes	X	Assistant Principal	
Deanna Bague		Assistant Principal	Pablo Saenz X Social Studies Teacher/Department Head
Evangelina Rogers	X	Active Learning Leader	Claudia Munoz ELA Teacher
Luis Castaneda	X	Active Learning Leader	Steven Mena X AVID Teacher
Fernando Valdez		Testing Coordinator	Iveth Garduno X Counselor
Humberto Diaz		Special Education Coach	Adrian Herrera Alternative Program/PBIS Representative
Jose Gallegos	X	ELAR Teacher/Department Head	Bert Cisneros X Computer Lab Monitor
John A. Martinez		Campus Police Officer	Daniel Blanco X Math Department Head
Daniel Chavez	X	FCF Intervention Specialists	Jesse Sustaita Community Representative
Elsa Estrada	X	Language Arts	Bradley Moore Science Teacher/Department Head
Edna Ramirez		Parent	



EL PASO  
INDEPENDENT  
SCHOOL DISTRICT

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Sarah Aguirre		
Emilio Villegas		District Member
Reyna Barrera		Business Representative
Jessica Ramos		
Julianne Gonzalez		



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Meeting Information			
<b>Date</b>	January 16, 2018	<b>Time</b>	3:10 PM- 4:00 PM

Agenda	
Topics	Presenter(s)
<p><b>Topic 1</b></p> <ul style="list-style-type: none"> <li>• <b>Introductions</b> CIT Introductions of CIT members present</li> </ul>	<ul style="list-style-type: none"> <li>• E. Rogers</li> <li>• Afternoon introduction by present members and three 6<sup>th</sup> grade students</li> </ul>
<p><b>Topic 2</b></p> <p><b>Minutes from December</b></p>	<ul style="list-style-type: none"> <li>• E. Rogers               <ul style="list-style-type: none"> <li>• The double block schedule will be covered during the next CIT Meeting</li> <li>• Continue with birthday recognition</li> <li>• Have teachers interact more and identify problems</li> <li>• For teachers to have opportunities to talk to Mrs. Maldonado when they feel the school needs a pep-talk</li> <li>• CIT would like for Mr. Saenz to be head of the Courtesy Fund</li> <li>• December 15<sup>th</sup>, we will have the celebration for students based on Perfect Attendance and A/B Honor Roll</li> <li>• Teacher vs Students Flag-Football for December 20, 2017. Students that don't attend the game will be in a room for a free movie</li> <li>• Please remind students not to have their parents bring items to the office on December 20, 2017</li> <li>• Mrs. Garduno is working with a group from Austin working with students to be part of their committee. These students will be in tutoring and mentored from the first day they enroll all the way through college</li> <li>• January 24<sup>th</sup>, there will be a community meeting for issues with streets around the campus.</li> <li>• December 19<sup>th</sup> during the board meeting two students from the DO THE WRITE THING, will be recognized.</li> <li>• CIT decision on having Mrs. Nieto to a full-time employee</li> <li>• January 16, 2018 District will visit to check on the progress of the morning circles. They will review if teachers are going through the three circles. It varies between staff members when implementing the morning circle activities</li> <li>• Mr. Lozano views the emotional circles as a positive model for campuses to continue implementing.</li> </ul> </li> </ul>



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	<ul style="list-style-type: none"> <li>Mrs. Maldonado mentioned how all principals have emotional circles during their principal meetings</li> </ul>
<b>Topic 3</b> <b>Semester Test</b>	E. Rogers and Castaneda <ul style="list-style-type: none"> <li>Semester Test Scores were reviewed. Data was compared and identify needs for improvement</li> <li>56% Meets Approaches for Science.</li> <li>Math 6<sup>th</sup>=64%, 7<sup>th</sup>=59%, 8<sup>th</sup>=30%</li> <li>Reading 6<sup>th</sup>=55%, 7<sup>th</sup>=59%, 8<sup>th</sup>=43%</li> <li>Social Studies on January 22<sup>nd</sup> they will take a second assessment</li> <li>Gallegos Presented the ELA Action Plan</li> <li>Mrs. Rogers Action Plan for Math and Science. Teachers will Re-Tier students based on data and follow the action plan. Teachers will identify students for tutoring and Saturday School. The whole focus will be on student performance</li> </ul>
<b>Topic 4</b> <b>Teacher of the Year</b>	E. Maldonado <ul style="list-style-type: none"> <li>Campus needs approval to initiate the process for Teacher of the Year. The standards for nominations should focus on the process Region 19 follows. Nominations will be by departments.</li> <li>Mrs. Claudia Gomez, cafeteria assistant, employee of the year</li> </ul>
<b>Topic 5</b> <b>AVID Update</b>	D. Mena <ul style="list-style-type: none"> <li>AVID certifications are being reviewed</li> <li>February 19 AVID presentation.</li> <li>AVID Showcase March 28<sup>th</sup> for community</li> </ul>
<b>Topic 6</b> <b>Verizon Update Professional Development</b>	E. Rogers <ul style="list-style-type: none"> <li>Science &amp; Technology Night on January 17<sup>th</sup></li> <li>Three of our Tech Teachers will provide technology development service after-school. Mr. Ramirez, Mr. Herrera, and Mr. Moore are the tech-teachers</li> <li>February 4<sup>th</sup> Mrs. Rogers will be at a conference for Verizon.</li> </ul>
<b>Topic 7</b> <b>SEL</b>	D. Chavez <ul style="list-style-type: none"> <li>23<sup>rd</sup> of January, visit from the district to evaluate the morning circles</li> <li>Suggestions to re-visit the focus groups to evaluate school climate. Results to be presented on February.</li> <li>The Avenger for Youth for 6<sup>th</sup> Graders</li> </ul>
<b>Topic 8</b> <b>Lesson Plans</b>	E. Rogers <ul style="list-style-type: none"> <li>Department Heads reviewed Lesson Planning Templates</li> </ul>